

From: Tracy Reilly <office@copta.org>
Subject: Bylaws Approval
Date: October 26, 2022 at 2:34:43 PM MDT
To: Nicole Dobbs <dobbsfamily1@mac.com>
Cc: "jpartridge@jeffcopta.org" <jpartridge@jeffcopta.org>

Dear Bergen Elementary PTA,

Thank you for submitting your PTA bylaws for approval. |

The Colorado PTA Bylaws Committee while reviewing bylaws is transferring the information submitted by your PTA into the new 2021-2023 Local Unit Bylaws Template approved by the Colorado PTA Board of Directors.

The Colorado PTA regularly reviews the Local Unit Bylaws Template for our local units to ensure they are following current Colorado law, IRS regulations, National PTA bylaws, and changes to Colorado PTA operations or bylaws. All articles, sections, and letters that have an asterisk (*) are required and cannot be changed, except where a local unit can choose as indicated in the drafting notes in the template.

Please note, the 2021-2023 Local Unit Bylaws Template has changes from prior templates. The most significant changes include:

- Several changes have been made to the drafting notes and throughout the template for punctuation, spelling, grammar, clarification, and consistency.
 - “Regular Membership Meetings” replaced general membership meetings, regular meetings, and membership meetings throughout the document.
 - The word “adopted” replaced any reference to “review” or “vote” throughout the document.
 - Article – Relationship with National PTA and Colorado PTA, section 6, letter a.
 - Article – Membership and Dues, section 3, letter b. now reads “Annual Membership Dues”.
 - Article – Business Partnerships was added.
 - Article – Duties of Officers, in all sections under “duties for officers” additional letters were asterisked for consistency. In Section 3. The Secretary shall: Letter b. now reads: “Be prepared to read the records of any meeting of the current or previous fiscal year.”
 - Article – Board of Directors, optional section 4, letter b. was revised to “Standing Committee Chairs”, letter c, “Special Committee

Chairs” was added, and letter d was deleted,

- Article – Committees, “Both the Executive Committee and” was deleted.
- Article – Council Membership, Boulder Valley Council and Thompson Council were deleted.
- Article – Fiscal Year and Financial Responsibilities, *Section 1, requires the fiscal year to begin on July 1 and end on June 30 for all local units. If this is not currently your PTA fiscal year contact the Colorado PTA office.

The Bergen Elementary PTA bylaws are **APPROVED**. **Your bylaws will be due for approval again in three (3) years from the date on the approval letter.** A copy of your approved bylaws will be filed in the Colorado PTA office and a copy will be sent to the Jeffco Council PTA President.

This letter should be kept with your bylaws. Thank you for all you do on behalf of the children of Colorado.

Sincerely,

Teresa Williams

Colorado PTA Bylaws Committee_

Best Regards,
Tracy Reilly

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PTA'S VISION: EVERY CHILD'S POTENTIAL IS A REALITY.

**PTA'S MISSION: TO MAKE EVERY CHILD'S POTENTIAL A REALITY
BY ENGAGING AND EMPOWERING FAMILIES AND COMMUNITIES
TO ADVOCATE FOR ALL CHILDREN.**

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